

By: Miss R MacCrone – Independent Chairman
Peter Sass - Head of Democratic Services and Local Leadership

To: Standards Committee – 20 November 2009

Subject: Standards Committee Work Programme and future meeting dates

Summary: To consider the Committee's forward work programme.

Unrestricted

Background

1. At the Committee's meeting on 25 November, 2008, it was agreed that the Head of Democratic Services and Local Leadership would formulate a work programme for the Committee's consideration and also, in consultation with the Chairman, agree a series of future meeting dates, so that all Members can ensure they are available to attend Committee meetings.
2. Accordingly, attached at **Appendix 1** is a suggested work programme based on relevant aspects of the Committee's work in previous years, together with the conclusions reached at a previous meeting about the Committee's future role.

Recommendation:

3. The Committee is invited to consider and agree the Committee's future work programme and proposed meeting dates (Appendix 1)

Miss R MacCrone – Independent Chairman of the Standards Committee
Peter Sass – Head of Democratic Services and Local Leadership
November 2009

Appendix 1

Standards Committee Work Programme - 2009

Meeting	Item	Source (*Standard item unless stated)
20 November 2009	Standards for England Annual Conference – oral report from attendees	
	Review of Register of Interests, Gifts and Hospitality	
	Advice Notes for Elected Members	To update the existing Advice Notes
	Monitoring of Complaints	
	Update on Ethical Standards Training for Members	
	Proposed Changes to the Members' Annual Reports	
	Work Programme and future meeting dates	
18 March 2010	Work Programme and future meeting dates	
	Update on Ethical Standards Training for Members	
12 May 2010	Members' Annual Reports	
	Monitoring of Complaints	
	Annual Return to the Standards Board	
	Committee's Annual report	
	Work Programme and future meeting dates	
15 July 2010	Annual meeting with Group Leaders	
	Work Programme and future meeting dates	
18 November 2010	Monitoring of Complaints	
	Review of Register of Interests, Gifts and Hospitality	
	Work Programme and future meeting dates	